

SCOTTISH HOUSING REGULATOR BOARD

MINUTE OF THE BOARD STRATEGY WORKSHOP 12 DECEMBER 2017

Present

George Walker (GW)	SHR Chair
Anne Jarvie (AJ)	SHR Deputy Chair
Mike Dailly (MD)	SHR Board member
Bob Gil (BG)	SHR Board member
Simon Little (SL)	SHR Board member
Lisa Peebles (LP)	SHR Board member
Andrew Watson (AW)	SHR Board member
Siobhan White (SW)	SHR Board member
Michael Cameron (MC)	Chief Executive
Ian Brennan (IB)	Director of Regulation (Finance & Risk)
Christine Macleod (CM)	Director of Regulation (Governance & Performance)
Iain Muirhead (IM)	Director of Strategy & Communications
Susan Campbell (SC)	Head of Planning & Performance
Roisin Harris (RH)	Corporate Governance Manager

1. Welcome, apologies and declaration of interest

GW welcomed all present. There were no apologies.

LP declared to the Board she had received compensation from her social landlord due to repetitive flood damage.

AW declared to the Board that an organisation he advises has secured a contract with a social landlord. He reported that he was not involved in the tender and will not be involved in delivering the contracted work.

SL declared he has been appointed to work on an evaluation of a Shelter project in Tayside and Fife.

The Board noted the declarations.

2. Regulatory Framework Discussion paper

The Board considered the draft discussion paper on the review of SHR's Regulatory Framework. It thanked all staff involved in developing the paper and welcomed the input of stakeholders in early discussions.

The Board considered each section and provided feedback on key messages, tone and pitch. It asked SC and MC to take account of its feedback as they finalise and design the paper.

The Board approved the discussion paper subject to final development and design.

Actions:

- **SC and MC to take account of the Board's feedback as they finalise the discussion paper for publication and share a revised paper with the Board for final comments prior to publication.**

3. Communications Plan

The Board considered an outline communications plan for the Regulatory Framework review. It agreed SHR should publish the paper on 23 January 2018. It also noted the associated communication and engagement plan.

IM set out plans for work with SHR's national panel of tenants and service users and to commission marketing research to inform the Framework review.

The Board welcomed opportunities to use a mixture of existing meetings as well as targeted events and it also agreed to maximize the opportunities presented via other stakeholder events.

The Board asked SC to explore potential for work with the Minister's working group on rough sleeping. It also noted plans to trail the key messages with some stakeholders prior to publication. The Board agreed to participate in the events and welcomed the engagement programme being arranged.

4. Spending review and budget forecasts

MC updated the Board on the spending review. He set out budget forecasting and possible options for SHR and highlighted the close relationship with the Regulatory Framework review. SC set out the assumptions that underpin the budget scenario planning and the choices that SHR has to balance the budget. The Board asked MC and SC to do some further budget forecasting and scenario work to help it understand any implications associated with increasing its risk appetite. It agreed to consider this further as part of the risk management discussions at the Board's strategy day in February 2018.

The Board noted the update.

Action: MC & SC to provide budget forecasting and scenario planning to help the Board understand any implications associated with increasing its risk appetite for the strategy day in February 2018.

5. Effectiveness of meeting and papers

The Board agreed the discussions had been very good and this was helped by good preparation papers. It thanked the staff involved, especially SC and MC. The Board agreed that the section by section approach to discussing the draft paper had worked well. It also discussed the format of future strategy days.

5. AOB

The Board considered Board membership and succession planning noting that LP and SL's terms will end in early 2019. It agreed that the Chair should progress early planning meetings with Scottish Government and other colleagues.

The Chair thanked the Board and Executives for their contributions and wished everyone well for 2018.

6. DONM

The next Board meeting will be on 23 January 2018.