

ABERDEEN SOROPTIMISTS HOUSING SOCIETY LIMITED

ALLOCATIONS POLICY

1. AIM

The Society aims to ensure that women with demonstrative levels of Housing need and/or support need are given the opportunity to access accommodation and to use the allocations process in the creation and maintenance of a balanced stable community.

2. CRITICAL FACTORS

The Society's waiting list is open to all women who are able to live independent lives or who require accommodation specially adapted for wheelchair use. Allocations are made by means of a point system, the details of which are confirmed by a Home Assessment visit.

50% of all vacancies will be offered to the City Council as nominations.

To assure accountability and fairness allocations are made by a panel and no applicant is housed without a full and current assessment of housing need.

3. Procedures

The Society's management agent may if and as appropriate consider applicants on the waiting list of the management agent via Homechoice, the Common Housing Register.

4. Monitoring and Review

The Society regularly reviews allocation outcomes in order to assess whether the outcomes match the aim.

Factors to be monitored:

- Ethnic Origin and Disability
- Offers refused and reasons for refusal
- Number of applicants on waiting list
- Time taken to process applications

It is inappropriate to review the Allocations Policy annually but a process of monitoring effectiveness of the Allocations Policy will be presented in a report to the Management Committee on an annual basis.